

5 WAYS TO VALIDATE PARKING

A Step-by-Step Guide to Processing Validations

Choose any one of the following convenient validation methods:



ELECTRONIC TICKET VALIDATION

1. Log into the Validation Portal (v.flashvalet.com) with your assigned username and password
2. Fill out the "Ticket Number" and select "Find Ticket"
3. Select a "Validation Price"
4. Click "Validate"



PRINT BULK VALIDATIONS

1. Log into the Validation Portal (v.flashvalet.com) with your assigned username and password
2. Select "Ticket Type" and the "Validation Price"
3. (Optional) Select Expiry Date and Department if enabled
4. Click "Print"
5. Select "Bulk Type": Avery Label 5963(10 per page) or 5160 (30 per page)
6. Enter the "Number to Print" (up to 120 per batch) and click "Print"
7. Wait for the system to generate a PDF of the validations in a separate tab (Note: Ensure pop-up blockers are disabled)



PRINT INDIVIDUAL VALIDATIONS

1. Log into the Validation Portal (v.flashvalet.com) with your assigned username and password
2. Select "Ticket Type" and the "Validation Price"
3. (Optional) Select Expiry Date and Department if enabled.
4. Click "Print"



VALIDATE VIA FLASHVALET APP

1. Log into the Validation Portal (v.flashvalet.com) with your assigned username and password
2. Select "Ticket Type" and the "Validation Price"
3. (Optional) Select Expiry Date and Department if enabled
4. Click "Print"
5. Select "Bulk Type": Avery Label 5963(10 per page) or 5160 (30 per page)
6. Enter the "Number to Print" (up to 120 per batch) and click "Print"
7. Wait for the system to generate a PDF of the validations in a separate tab (Note: Ensure pop-up blockers are disabled)



VALIDATE VIA SMS

1. Add the mobile phone number of each validator to their account under the "Validators" tab in the Admin Portal to enable SMS validation capabilities
2. Validator can text the assigned validation code and the customer's ticket number to the location's dedicated phone number. Use the syntax format:
 - [validation code] (space) [ticket number]
 - Example: Comp 5559
3. FlashValet will confirm that the ticket has been validated Please note: each validation price must have a "Validation Code" set in the Admin Portal

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